

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS**

146

June 14, 2021

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

The meeting was called to order by Jim Erwin, Chairman

Public Comments on Agenda Items Only

There were no public comments on agenda items only

Minutes

- Motion was made to approve the minutes of the meeting held on May 10, 2021 as written and recorded.

Motion made by Mark Cline; seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Invoices for Approval of Payment for May 2021

- Motion was made to accept invoices totaling **\$201,231.78** for May
 - 1) General Fund - \$76,237.62
 - 2) Garbage Fund - \$46,587.49
 - 3) Sewer Fund - \$21,013.28
 - 4) Liquid Fuel Fund - \$5,378.58
 - 5) Road & Bridges - \$15,371.24
 - 6) Machinery Fund - \$34,855.67
 - 6) Sewer Cap Res - \$1,375.31
 - 7) Lighting Fund - \$412.59

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on July 12, 2021 at 7:00 p.m.
- There will be a limit of twelve (14) in attendance; (7) board & staff and (7) residents.
- The Township Office and Road / Garbage Departments will be closed on Monday, July 5th for the July 4th holiday; Monday's garbage route will be picked up on 7/6 **Reminder to Residents**: Garbage must be out by 7:00am on pick-up day

Reports of Officials and Committees

Zoning Officer Report - May report – 7 permits
Code Enforcement Officer Report – May report– 9 sale inspections; 11 violations/complaint
Zoning Hearing Board – No report
Planning Commission – Reviewed (3) plans at the May meeting
Road Department Report – Jim read the Road Foreman's monthly report for May
Police Department Report – 154 calls, 5 MVA; reminders to residents do not blow grass clippings into the streets; only burn tree limbs and wood, not building materials; DUI enforcement will continue throughout all the townships, Bradford, Foster and City of Bradford.

- Motion was made to adopt the following **Ordinances 2021 - #1, #2, #3**; which states Amendments to the original ordinances for Stormwater Mgmt.; Permitted Uses, Structures and Fences; Home Inspection Violations

- 1) **Ordinance 2021-1**; amending Chapter 26, Part 2; Stormwater Management Ordinance
- 2) **Ordinance 2021-2**; amending Chapter 27, Part 2 & Part 6; Zoning for Permitted Uses and Structures; Fences
- 3) **Ordinance 2021-3**; amending Chapter 5, Part 3; Home Inspections Violations

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2021-11** for Destruction of Records according to the Municipal Records Manual of schedules and procedures. Disposition of the public records attached and referred to as "Attachment "A"

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2021-12**; officially updating a 911 address of 16 Helen Lane due to incorrect / error as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County 911 Public Safety System; the following will be the new addresses: **5 HELEN LANE**

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

New Business

- Motion was made to accept and sign the 2020 Financial Audit as stated and written; advertise the 2020 Concise Financial Statement confirming the 2020 Audit as prepared by the CPD auditing firm, Haines & Co.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made from the Board to open a new checking account with Northwest Bank using the same current signature documents on file; these funds for this account are from the Federal Funding of the American Rescue Plan Act of 2021; which will be distributed by the County during June or July 2021 to each municipality.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to renew the annual agreement with New Wave Energy Corp. for the all the Township's electric and gas billing accounts; the electric fixed rate will be \$.065/kw; gas fixed rate will be \$.425 /ccf

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to accept the quote submitted by William Keesler for the 2021 mowing of the Township Roads in the amount of \$2,000.00 148

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; Steve M.: NO; Jim E.: Yes

Supervisor Steve Mascho stated the Township could save money by having the Road crew do the mowing of the berms / side of roads; Jim stated there is currently only three (3) road crew laborers working; there is not enough laborers or time to do all the mowing that is needed to be done.

- There was a Motion of approval from the Board for property owners Robert C. and Lori C. Huber; whom are requesting that the revised assessed value of the property located at 1198 High Street be applied to the 2021 Real Estate tax since the property was purchased in December 2020 and building / home was removed in February 2021; all permits were obtained for zoning and UCC demo.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by the Board for the “Certification of Approval Letter” to be sent to Lafayette Township verify the approval of the connection of approx. thirty (30) EDU’s on Droney Road for the Lafayette Twp. Sewer Authority.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to accept the quote of \$11,164.38 from Blair Technology Solutions, LLC for new security cameras, ring alarm with fire / security system; includes all equipment, accessories and installation; this is required by our new township insurance company due to the high value of Township equipment.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to hire Matthew Miller as a Seasonal Laborer for the Road Dept.; effective 06/28/2021 at the starting rate of \$12.00

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; Steve M.: NO; Jim E.: Yes

- Motion was made for the authorization to distribute the 2020 rebate funds for the Health Insurance Surplus Rebate to Township employees by the end June.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by the Board to approve the SALDO plans for Robert Cummins for two (2) Boundary Line adjustments / Lot SD to his property along the vicinity of Owens Way & SR2019; as recommended by the Planning Commission from their meeting held on June 8, 2021

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

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- Motion was made by the Board to approve the SALDO plans for John and Brenda Alviti for a SD for three (3) lots adjustments to his property along the vicinity of West Corydon St. and West of Munn Rd; as recommended by the Planning Commission from their meeting held on June 8, 2021

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Public Participation

Bob Burrell inquired about East Warren Road bridge project update; Jim stated all testing has been completed and the engineer is currently working on the drawings, specs for the bridge; setting up a meeting with all utility's companies.

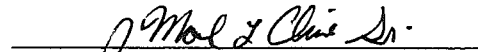
Adjournment

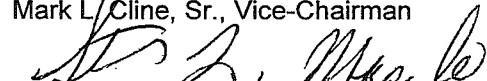
- Motion was made to adjourn the meeting at 7:17 pm
Motion made by Mark Cline, seconded by Steve Mascho

Bradford Township Board of Supervisors


Susan K. Gibiser, Secretary/Treasurer


James B. Erwin, Chairman


Mark L. Cline, Sr., Vice-Chairman


Steven L. Mascho, Supervisor