

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
April 11, 2022**

**REGULAR MONTHLY MEETING**

---

**MEETING MINUTES**

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Meeting was called to order by Chairman, Mark Cline

The Board of Supervisors held an Executive Session on Monday, April 4, 2022 at 4:30pm to discuss personal matters.

**Public Comments on Agenda Items Only**

Paul Sungenis asked questions concerning the new garbage truck / packer purchase

**Minutes**

- Motion was made by Laree Sue Behan to approve the minutes from the regular monthly meeting held on March 14<sup>th</sup> and the Special meeting held on March 17<sup>th</sup> 2022 as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Approval for Invoices for Payment for March 2022**

- Motion was made by Steve Mascho to accept invoices totaling **\$325,424.16** for March

1) General Fund - \$104,879.51	4) Liquid Fuel Fund - \$9,244.57
2) Garbage Fund - \$41,426.36	5) Machinery Fund - \$4,274.20
3) Sewer Fund - \$162,665.45	6) Roads / Bridges Fund - \$1,934.07
7) Sewer Cap Res - \$1,000.00	

Motion made by Steve Mascho, seconded by Laree Sue Behan  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on Monday, May 9, 2022 at 7:00 p.m.
- The BOS will be having their Work Session / General Business meeting on Monday, April 25, 2022 at 5:30pm
- The Township office, Road Dept. and Garbage Dept. will be closed on Friday, April 15<sup>th</sup> for the Good Friday Holiday
- The Township's annual Spring Cleanup event will be held on Saturday, May 14<sup>th</sup> from 8:00am to 10:00am

Zoning Officer Report – 6 calls for permits / questions  
Code Enforcement Officer Report – 3 calls, 1 home inspection, 1 rental inspection  
Zoning Hearing Board – No report  
Planning Commission – No report  
Road Department Report – Mark Cline read the Road Foreman's report for March  
Police Department Report – Laree Sue read the Police report for March; 190 calls, 7 MVA, 44 hrs. of traffic enforcement; reminder to residents, it's Spring time and please beware there are more people driving and children playing outside.

Ordinances and Resolutions

- Motion was made by Laree Sue Behan to adopt **Resolution #2022-14**; officially updating a 911 address of 36 Stephen Lane due to incorrect / error as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following will be the new address: **39 STEPHEN LANE**

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

OLD BUSINESS

- Update on the status of Delinquent Garbage / Sewer Accounts:  
Several delinquent Garbage / Sewer accounts have been set up for payment plans as of 04/11/2022; the Township will proceed with water shut-off procedure with Delq. accounts that have not paid or contacted the Township.

NEW BUSINESS

- On March 18, 2022, the Township Secretary, Susan Gibiser contacted both of the vendors to order the garbage truck and packer; apparently the garbage truck from Berman Truck Sales is not available to purchase until 2023-2024; no issues with ordering the packer; Susan informed all the Supervisors and did a Call-Out vote to order the garbage truck from Zacherl's Trucks.

Call-Out Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to approve the Call-Out vote for purchasing the 2024 HX620 Garbage truck at the quoted price of \$144,059.34 from Zacherl's Trucks.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise for a P/T Police officer; applications are due by Monday, May 2<sup>nd</sup> to Rob Shipman, Chief of Police. Supervisor Mascho asked Laree Sue why were looking for P/T Police officers; she stated the current P/T officers are not able to work the hours that are needed here and to try to cut down on the over-time.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Steve Mascho to accept the resignation letter from Corey Black, Road Dept. Laborer; Corey's last day will be Friday, April 22<sup>nd</sup>; the BOS wished Corey well, stated he was a good worker and will be dearly missed.

Motion made by Steve Mascho, seconded by Laree Sue Behan  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to add "**Garbage Crew Laborer**" and **Applications will be due by Wednesday, April 20<sup>th</sup>**; to the Motion listed under New Business of advertising to hire a F/T Laborer either for Road Dept. or Garbage Dept.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise to hire a F/T Road Dept. Laborer or Garbage Dept. Laborer; applications will be due by Wednesday, April 20<sup>th</sup>; interviews will be later in the week.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise to receive quotes for repairs and painting to the Township building; quotes will be reviewed and awarded at the May meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Steve Mascho to **DENY** a bid of \$1,000.00 received by McKean County Tax Claim Bureau for the Repository sale of a property located at 994 South Ave.

Motion made by Steve Mascho, seconded by Laree Sue Behan  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to **DENY** a bid of \$250.00 received by McKean County Tax Claim Bureau for the Repository sale of a property (vacant land) located along West Washington Street.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Open Sealed Bids for 2022-2023 Road Material  
Bids were received from Glenn Hawbaker and IA Construction

- Motion was made by Laree Sue Behan to accept the bids for Road Material as follows:

Glenn Hawbaker..... 20 tons..... R-4 material..... \$40.36 / ton  
IA Construction .....600 tons .... #2 RC gravel .... \$14.75 / ton  
IA Construction .....200 tons .... Asphalt Top ..... \$74.50 / ton  
IA Construction ..... 600 tons .... Asphalt base..... \$63.80 / ton

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Open Sealed Bids for the East Warren Road Bridge Project Material  
Only one (1) bid was received by Glenn Hawbaker

196

400 TONS	PennDOT 2A material	\$21.36
900 TONS	PennDOT 2B material	\$25.36
150 TONS	R-8 Rock Rip-Rap	\$64.34
75 TONS	R-4 Rock Rip-Rap	\$40.36

- Motion was made by Laree Sue Behan to accept the bid from Glenn Hawbaker for the East Warren Road Bridge project material

Motion made by Laree Sue Behan, seconded by Mark Cline  
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

Owen Beachy, Bridge Engineer, owner of Laurel Highlands Commons provided an update on the East Warren Road Bridge project.

- 1) Advertisement to accept bids for the project will be done May 6<sup>th</sup> and May 13<sup>th</sup>; bids will be opened on May 23<sup>rd</sup>
- 2) Utility companies will start their work in May – June
- 3) DEP permit for the waterway has been submitted; waiting for permits to be issued; can only be during June 15<sup>th</sup> – Oct 15<sup>th</sup>
- 4) Property owner Consent / agreements are being drawn up by the Solicitor and will be mailed in May
- 5) The construction plans will be finalized by the beginning of May; the bridge material (4 pc) sections and the sheet piling material will be separate bids
- 6) Steel prices for the bridges have increased, however most steel companies have a supply on hand; the bids shouldn't have a large price increase

**Public Participation**

David Geitner asked questions concerning Code enforcement / zoning; shop maintenance and vehicle repairs costs

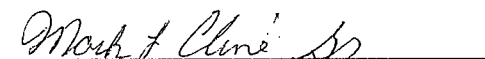
Lori Johnson asked the Board about forming a citizen group as a finance committee to oversee the financials of the Township; Mark Cline thanked her for the idea, however, the BOS and the Township Treasurer oversees the financials and are doing a good job.

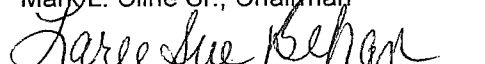
**Adjournment**

- Motion was made by Laree Sue Behan to adjourn the meeting at 7:28pm  
Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Bradford Township Board of Supervisors**

  
Susan K. Gibiser, Secretary/Treasurer

  
Mark L. Cline Sr., Chairman

  
Laree Sue Behan, Vice-Chairman

Steven L. Mascho, Supervisor