

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
August 8, 2022 @ 7:00pm**

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Meeting was called to order by Chairman, Mark Cline

Public Comments on Agenda Items Only

There were public comments on agenda items made by Don Cummins and Bob Cummins pertaining to the engineering costs to ETA, Inc. and Laurel Highlands Structural; pay requests to ETA, Inc.; agreements for the engineering; cost of Construction Stakeout by Land Services Group which all are for the East Warren Road Bridge project. The discussion was approx. fifty (50) minutes between the public, Owen Beachy, LHS and the BOS.

Minutes

- Motion was made by Laree Sue Behan to approve the minutes from the regular monthly meeting held on July 11th and the Work Session / General Business held on July 25th and as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Treasurer's Report for Invoices paid for July 2022

- Motion was made by Laree Sue Behan to accept the Treasurer's Report for invoices totaling **\$194,709.99** for July 2022

1) General Fund - \$109,551.00	4) Roads / Bridges Fund - \$24,589.80
2) Garbage Fund - \$40,038.48	5) Machinery Fund - \$3,497.08
3) Sewer Fund - \$15,657.74	6) Liquid Fuels Fund - \$1,375.89

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, September 12, 2022 at 7:00 p.m.
- The Board of Supervisors meeting for October will be held on the regular scheduled day of the month; October 10th at 7:00pm

Reports of Officials and Committees

Zoning Officer Report – Report for July; 11 calls; 6 permits; 3 violations
Code Enforcement Officer Report – Report for July; 1 complaint; 7 sales inspections; 1 rental inspection
Zoning Hearing Board – No Report
Planning Commission – No Report
Road Department Report – Mark Cline read the Road Foreman’s Report for July
Police Department Report – Laree Sue read the Police report for July; 215 calls; 4 MVA; 41 hrs. of traffic enforcement; Aggressive Driving will be conducted in August

Ordinances and Resolutions

- Motion was made by Laree Sue Behan to adopt **Resolution #2022-18** officially providing a 911 address for 371 Minard Run Road as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following will be the new address: **44 CLUB VIEW DRIVE**

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to adopt **Resolution #2022-19** approving the proposed development of a parcel of land identified as 1052 West Corydon Street, Bradford, PA; for the described Sewage Facilities Planning Module as stated and written.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

NEW BUSINESS

- Motion was made by Laree Sue Behan to accept the Agreement with KNA Inspections, LLC; the new UCC Code Enforcement Agency, owner Michael Cleveland; as per Act 45 of 1999 that is required by the State of PA as stated and written.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept the Sales Agreement / Confirmation with Major Energy / Spark Energy, LLC – 0948kwh; 6.67 – 7.64 ccf for the fixed rate range of .0948 kwh for Township’s street lighting and natural gas accounts.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept the Sales Agreement as written from Tim’s Plumbing, Heating & Cooling, Inc. for the installation of three (3) testable backflow assemblies and three (3) thermo-expansion tanks for the quoted price of \$5,188.00; these are for the Road Dept., Garbage Dept. and Township Office buildings and are required by the Bradford Water Authority.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept, authorize and sign the ten (10) year Cable Franchise Agreement from Cogeco US Penn, LLC, d/b/a Breezeline formerly known as Atlantic Broadband as written, stated and authorized by the Township's Ordinance 2012-12-02

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan authorizing the distribution of the 2021 Health Insurance Surplus Claims rebate to Township employees by August 31st

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to approve and sign the Notice of Completion and Approval for the Final Pay Request #1 in the amount of \$ 18,143.21 to Lycoming Supply, Inc. for the East Warren Road Bridge Demo Project; the Township received a \$500.00 credit off the original bid amount for work done by the Road Crew laborers.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept Agreement #1 as stated and written for ETA, Inc. for Construction Stakeout Plans for a total cost of \$2,000.00 for the finalized and completed drawings; to be submitted by 8/03/22 - 8/10/2022 to the Township and to Laurel Highlands Structure for the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept Agreement #2 as stated and written for ETA, Inc. for Substructure Calculations and Plans; Bidding & Procurement Services; Construction Site Meetings for a total cost of \$41,000.00 for the finalized and completed plans; to be submitted by 8/24/22 to the Township and Laurel Highlands Structure for the East Warren Road Bridge Project. Said approval is contingent on the inclusion of the additional liability and insurance provisions provided by the Township Solicitor.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to approve and authorize the Pay Request #1 in the amount of \$2,000.00 to ETA, Inc. for the finalization of the Construction Stakeout Plans for the East Warren Road Bridge project; payment to be sent after 8/10/22

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to approve and authorize the Pay Request #2 in the amount of \$30,000.00 to ETA, Inc. for the finalization of the Substructure Calculations and Plans; Bidding & Procurement Services; Construction Site Meetings for the East Warren Road Bridge Project; Payment to be sent after 8/24/22

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to approve and authorize the Pay Request #1 in the amount of \$44,693.48 to Bob Cummins Construction Company for stored shoring materials for the East Warren Road Bridge project.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept the rough estimate quote from Land Services Group to conduct the Construction Stakeout for the East Warren Road Bridge Project at a cost of no more than \$12,000.00

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise to receive sealed bids for the Pouring, Rebar and finishing of the Concrete Decking of the East Warren Road Bridge; bids will be opened at the September meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Sealed Bids were opened for the Limestone Aggregates material; there was one (1) bid received from J.M. DeLullo Stone Sales, Kersey, PA as follows:

400 Tons 2A Limestone	\$43.91 ton
900 Tons 2B Limestone	\$46.56 ton

- Motion was made by Laree Sue Behan to accept the bid from J.M. DeLullo for the amount of \$ 59,468.00 as stated for Limestone aggregates material for the East Warren Road Bridge project.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

The highest bid of \$5,300.00 was received from the MunicBid Website for the 2013 Dodge Charger

- Motion was made by Laree Sue Behan to accept the bid from Mary Ellen Caracappa for the amount of \$ 5,300.00 for the 2013 Dodge Charger

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Dave Geitner asked questions about the engineering costs; the road crew's time working for the E. Warren Road bridge project; asked about the funds from the scrap metal that was from prior and current bridge projects.

Rich Moore asked questions to Mike Salerno, Zoning Officer about the property located at 70 Minard Run Road; Mike stated that he has talked to the owner however, it does take time and there is a process to go through with zoning issues.

Adjournment

- Motion was made by Laree Sue Behan to adjourn the meeting at 8:40 pm

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

Mark L. Cline Sr., Chairman

Laree Sue Behan, Vice-Chairman

Steven L. Mascho, Supervisor