

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
October 10, 2022 @ 7:00pm**

**REGULAR MONTHLY MEETING**

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**MEETING MINUTES**

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

The meeting was called to order by Mark Cline, Chairman

The Board of Supervisors held an Executive Session on Tuesday, September 13<sup>th</sup> and also prior to tonight's meeting at 5:00pm; discussed pending legal matters.

**Public Comments on Agenda Items Only**

There were no comments on agenda items from the public

**Minutes**

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on September 12<sup>th</sup> as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Treasurer's Report for Invoices paid for September 2022**

- Motion was made by Laree Sue to accept the Treasurer's Report for invoices totaling **\$436,904.25** for September 2022

1) General Fund - \$86,200.09	4) Roads / Bridges Fund - \$153,813.53
2) Garbage Fund - \$36,031.77	5) Machinery Fund - \$2,450.21
3) Sewer Fund - \$153,993.11	6) Liquid Fuels Fund - \$4,415.54

Motion made by Laree Sue Behan, seconded by Mark Cline  
Vote: **Steve M.: Yes; NO for Rds./Brdg**; Laree Sue B.: Yes; Mark C.: Yes

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on the regular scheduled day of Monday, November 14, 2022 at 7:00 p.m.
- Halloween trick or treat will be held on Monday, October 31<sup>st</sup> from 6:00pm to 7:30pm; Residents should leave their porch lights on during this time.

**Reports of Officials and Committees**

Zoning Officer Report – 2 permits, 9 calls  
Code Enforcement Officer Report – 10 inspections, 2 rentals, 7 calls, 2 violations  
Zoning Hearing Board – No Report  
Planning Commission – No Report  
Road Department Report – No Report; Road crew has been working on the bridge  
Police Department Report – 200 calls, 6 MVA, 7 criminal investigations, 49 hrs. traffic enforcement; during Trick / Treat be aware of adults and children walking.

## Ordinances and Resolutions

- Motion was made by Laree Sue to adopt **Resolution #2022-22**; Official Implementation of Act 57 of 2022 – Property Tax Penalty Waiver Provisions which amends the Local Tax Collection Law as stated and written.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2022-23** adhering to the Goals for the National Program for the Utilization of Minority and Women owned businesses through the contracts of the 2022 CDBG Program.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Steve to adopt **Resolution #2022-24** a Fair Housing Policy for Bradford Township 2022 CDBG Program.

Motion made by Steve Mascho, seconded by Laree Sue  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2022-25** the Displacement Policy to be applied to the 2022 Community Development Block Grant entitlement allocation for Bradford Township.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree sue to adopt **Resolution #2022-26** approving the 2022 CDBG Grant Application of \$103,349.00 for financial assistance under the 2022 Community Development Block Grant Program and authorizing Mark Cline, Chairman of the Board of Supervisors to execute the application on behalf of Bradford Township.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

## OLD BUSINESS

- Motion was made by Laree Sue to **accept** the bid from Shingledecker's Welding, Inc., in the amount of **\$97,000.00** for a Concrete Deck for the East Warren Road Bridge project.

Motion made by Laree Sue Behan, seconded by Mark Cline  
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Update on the status of Delinquent Garbage / Sewer Accounts  
The current delinquent amount for Garbage / Sewer funds is **\$133,971.00**  
Additional residents have set up for ACH for their Delq. Accounts.

## NEW BUSINESS

- Motion was made by Laree Sue to add a motion to the agenda as follows:  
“Add Pay Request #3 in the amount of \$17,915.72 to Bob Cummins Construction” for work completed on the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve Pay Request #3 in the amount of \$17,915.72 to Bob Cummins Construction for work completed on the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve the distribution of the 2022 Volunteer Fire Relief payment of \$22,923.71 to the Bradford Township’s Volunteer fire company.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to hold Work Sessions for the 2023 Budget; Work Sessions will be held on Wed-10/26; Thurs-10/27; Wed-11/02; Thurs-11/03 at 5:00pm

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

## Public Participation

Owen Beachy provided an update on the East Warren Road Bridge project; stated all work will end within 2-3 weeks then will resume in the spring of 2023. Bob Burrell asked if the weather stays nice, can the bridge project continue? Owen stated “no” the material for the truss has not been ordered. Bob also asked if the Township received the additional ARPA funds; the Secretary, Susan Gibiser stated “yes” and will have this information for the November meeting. Dan Burkhouse stated it is National Fire Prevention week; the theme is “Plan an escape, don’t wait”

## Adjournment

- Motion was made by Steve to adjourn the meeting at 7:27pm  
Motion made by Steve Mascho, seconded by Laree Sue Behan  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

## Bradford Township Board of Supervisors

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Susan K. Gibiser, Secretary/Treasurer

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Mark L. Cline Sr., Chairman

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Laree Sue Behan, Vice-Chairman

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Steven L. Mascho, Supervisor