

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
November 14, 2022 @ 7:00pm**

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

The meeting was called to order by Chairman, Mark Cline

The Board of Supervisors held an Executive Session on Thursday, November 3rd and also prior to tonight's meeting at 6:00pm; discussed pending legal matters concerning the East Warren Road Bridge project.

Public Comments on Agenda Items Only

Mandy Colosimo asked questions concerning the Executive Sessions; the Board stated the Executive Sessions are announced prior to Board meetings and pending legal matters are discussed.

Dave Geitner asked a question about the Pay Request for Ohio Bridge Company. Bob Cummins asked questions concerning the East Warren Road Bridge project. Bob Burrell asked questions concerning legal matters on the bridge project. There was a discussion concerning purchasing the loader and using ARPA and Sewer funds.

Minutes

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on October 10th as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Treasurer's Report for Invoices paid for October 2022

- Motion was made by Laree Sue to accept the Treasurer's Report for invoices totaling **\$584,968.79** for October 2022

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|-------------------------------|--|
| 1) General Fund - \$87,983.31 | 4) Roads / Bridges Fund - \$404,278.14 |
| 2) Garbage Fund - \$39,061.05 | 5) Machinery Fund - \$28,119.35 |
| 3) Sewer Fund - \$15,571.83 | 6) Liquid Fuels Fund - \$9,955.11 |

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: Steve M.: Yes; NO for Rds. / Bridges fund;
Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on the regular scheduled day of Monday, December 12, 2022 at 7:00 p.m.
- The Township office will be closed for the Thanksgiving Holiday on Thursday, November 24th thru Monday, November 28th.
- The Township Road Dept. will be closed on Thursday, November 24th thru Tuesday, November 29th; Garbage Dept. will be closed on Thursday, November 24th and Monday, November 28th

Reports of Officials and Committees

Zoning Officer Report – 1 permit, 1 violation
Code Enforcement Officer Report – 3 sale inspections, 6 calls, 2 violations
Zoning Hearing Board – No report
Planning Commission – No report
Road Department Report – Mark Cline read the Road Foreman's report for October
Police Department Report – 181 calls, 12 MVA, 6 criminal investigations, 44 hrs. of traffic enforcement; reminder to all residents of driving safely during winter weather conditions.

Ordinances and Resolutions

- Motion was made by Laree Sue to adopt **Ordinance No. 2022-1** which is an ordinance authorizing the Township Tax Collector to issue Real Estate tax certifications and to assess, collect and retain a fee for each Real Estate tax certification provided.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2022-27**; Establishing the Real Estate Certification Fees as written and stated; effective date of Ordinance #2022-1; January 1, 2023

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2022-28**; officially updating and providing 911 addresses to the Townships records as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following addresses will be changed as stated:

1039 W. Washington St. – will be updated to 1041 W. Washington St.
1039A W. Washington St. – will be updated to 1039 W. Washington St.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2022-29**; officially updating and providing 911 addresses to the Townships records as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following addresses will be changed as stated:

1425 South Ave – will be updated to 30 Cardinal Lane Extension
1443 South Ave – will be updated to 12 Cardinal Lane Extension

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2022-30** – updating the Garbage Schedule of Fees for 2023; which hereby states an increase for the monthly dumpster rentals, setting and emptying fees for residential; an increase for emptying fees for Commercial

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

NEW BUSINESS

- Bradford Township did receive the 2nd allocation of ARPA funds in late September in the amount of **\$240,607.84**; also received additional ARPA funds in the amount of \$758.34; total amount received \$241,366.18
- During the 2023 budget work session on October 26th, the Board of Supervisors discussed purchasing the 2021 John Deere 524 4WD Loader using ARPA and Sewer funds if the Township doesn't receive the grant funds from the DCED Statewide Local Shared Assessment grant. Notification of the awarding of the grant funds will be on November 15, 2022. The BOS stated to the Secretary do a "Call-out Vote" to each Supervisor to get their vote to proceed or not to proceed with the purchase of the Loader.
- On Thursday, October 27th, the Township Secretary did a "Call-Out Vote" to each Supervisor and asked the following:
Do you want to purchase and authorize the signing of a PO for the 2021 John Deere 524 4WD Loader from Foster Wineland, Inc. using ARPA and Sewer funds in the amount of \$175,629.10; the Vote was as follows:

Mark Cline, Chairman ----- Yes

Laree Sue Behan, Vice-Chairman ----- Yes

Steve Mascho, Supervisor ----- NO

- Motion was made by Laree Sue to ratify the Call-Out vote on October 27, 2022 to sign the PO to purchase the 2021 John Deere 524 4WD Loader for the quoted price of \$175,629.10 from Foster Wineland, Inc. due to the fact of a price increase of 7% on November 1, 2022; which saves \$12,294.04

Motion made by Laree Sue Behan, seconded by Mark Cline

Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise with the intent to adopt a resolution in January 2023 appointing Haines & Company, CPA firm to conduct the 2022 audit.

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise the proposed 2023 budget for public review for twenty (20) days prior to adoption at the BOS meeting on December 12, 2022; there is no property tax increase or rate increase for Garbage or Sewer; increase in dumpster rentals and emptying fees.

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve and accept the new four (4) year (2023-2026) Non-Uniform Agreement between Bradford Township and Teamsters Local Union #110; Supervisor Steve Mascho stated he was not informed of the negotiation meetings or discussions concerning the contract; this motion should be tabled for additional discussions; Board members stated he was informed of the meetings and provided the negotiated contract.

Motion made by Laree Sue Behan, seconded by Mark Cline

Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept the proposal from E & M Engineering to process the Chapter 94 report for the EDU calculations for 2023 at a cost of \$2,600.00

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept and approve the Change Order from U.S. Bridge regarding the East Warren Road Bridge project; the contract price for an additional amount of **\$7,850.00** which consists of the change of providing four (4) Elastomeric Bearings for the Truss Bridge for the East Warren Road bridge.

Motion made by Laree Sue Behan, seconded by Mark Cline

Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve Pay Request #1 in the amount of **\$329,910.00** to Ohio Bridge Corp dba U.S. Bridge per contract awarded for construction of the bridge for East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Mark Cline

Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve the Final Pay Request #4 in the amount of **\$17,427.47** to Bob Cummins Construction Company for work completed for the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add "Notice of Completion" for Bob Cummins Construction" for the contracted work completed on the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve and sign the "Notice of Completion" for Bob Cummins Construction for the contracted work completed on the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Steve Mascho

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add the motion to “Advertise to receive proposals for a Township Solicitor” for 2023

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to receive proposals for a Township Solicitor for 2023

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Kerry Rosinsky asked questions concerning Township Solicitor, Teamster contract, loader purchase from sewer fund and sewer projects.

Bob Cummins asked questions and made statements concerning the East Warren Road Bridge project, piling materials.

Mandy Colosimo asked questions concerning the bridge project, legal matters.

Dave Geitner asked questions concerning purchasing the loader.

Patrick and Laura asked questions concerning a property within the Township that could be conducting a business out of their home.

Adjournment

- Motion was made by Laree Sue Behan to adjourn the meeting at 8:38pm

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

Mark L. Cline Sr., Chairman

Laree Sue Behan, Vice-Chairman

Steven L. Mascho, Supervisor