

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
November 15, 2021**

**7:00 P.M. – REGULAR MEETING**

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**AGENDA**

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Call meeting to order

**Public Comments on Agenda Items Only**

Ask the public if there are any comments on agenda items only

**Minutes**

- Request a motion to approve the minutes of the board meeting held on October 11<sup>th</sup> as written and recorded.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote.

Vote: Mark C.: \_\_\_\_\_, Steve M.: \_\_\_\_\_, Jim E.: \_\_\_\_\_

**Invoices for Approval of Payment for October 2021**

- Request a motion to accept invoices totaling **\$376,937.42** for October

- |                                   |                                    |
|-----------------------------------|------------------------------------|
| 1) General Fund - \$78,858.06     | 5) Machinery Fund - \$27,124.55    |
| 2) Garbage Fund - \$53,492.87     | 6) Sewer Capital Res - \$14,301.25 |
| 3) Sewer Fund - \$186,266.71      |                                    |
| 4) Liquid Fuel Fund - \$16,893.98 |                                    |

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote.

Vote: Mark C.: \_\_\_\_\_, Steve M.: \_\_\_\_\_, Jim E.: \_\_\_\_\_

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on December 13<sup>th</sup> at 7:00 p.m.
- The Township office will be closed for the Thanksgiving Holiday on Thursday, November 25<sup>th</sup> thru Monday, November 29<sup>th</sup>.
- The Township Road Dept. will be closed on Thursday, November 25<sup>th</sup> thru Tuesday, November 30<sup>th</sup>; Garbage Dept. will be closed on Thursday, November 25<sup>th</sup> and Monday, November 30<sup>th</sup>

## Reports of Officials and Committees

Zoning Officer Report  
Code Enforcement Officer Report  
Zoning Hearing Board  
Planning Commission  
Road Department Report  
Police Department Report

## Ordinances and Resolutions

- Request a motion to adopt **Ordinance No. 5** amending Chapter 15, Part 2, Section 212 (1) of the code of Ordinances to establish a Stop Sign at the intersection of Pennbrook Lane and West Corydon Street.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote  
Vote: Mark C.: \_\_\_\_\_; Steve M.: \_\_\_\_\_; Jim E.: \_\_\_\_\_

## New Business

- Request a motion to advertise with the intent to adopt a resolution in January 2022 appointing Haines & Company, CPA firm to conduct the 2021 audit.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote.  
Vote: Mark C.: \_\_\_\_\_, Steve M.: \_\_\_\_\_, Jim E.: \_\_\_\_\_

- Request a motion to accept (1) of the following quotes submitted by Steve White Electric for replacing lighting fixtures in the **Road Dept. building**; Quote accepted in the amount of \$\_\_\_\_\_

- 1) Replace ballasts / bulbs with regular fluorescent bulbs - \$2,040.53
- 2) Replace all bulbs w/ new LED bulbs; not ballasts - \$4,927.61
- 3) Replace bulbs with LED ballast bypass bulbs - \$5,299.00

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote.  
Vote: Mark C.: \_\_\_\_\_, Steve M.: \_\_\_\_\_, Jim E.: \_\_\_\_\_

- Request a motion to accept the proposal from E & M Engineering to process the Chapter 94 filing; EDU calculations for 2022 at a cost of \$2,375.00

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote.  
Vote: Mark C.: \_\_\_\_\_, Steve M.: \_\_\_\_\_, Jim E.: \_\_\_\_\_

- Request a motion to advertise the proposed 2022 budget for public review for twenty (20) days prior to adoption at the BOS meeting on December 13, 2021; there is no property tax increase or rate increase for Garbage or Sewer.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote  
Vote: Mark C.: \_\_\_\_\_; Steve M.: \_\_\_\_\_; Jim E.: \_\_\_\_\_

- Request a motion to accept the quote from SL Welding & Fabrications, LLC for welding repairs and painting of Garbage truck BT-17; cost is \$5,000.00

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote  
Vote: Mark C.: \_\_\_\_\_; Steve M.: \_\_\_\_\_; Jim E.: \_\_\_\_\_

- Request a motion to provide premium pay to the Township employees for work performed during the COVID-19 health emergency using the funds from the ARPA; total cost of \$19,731.00

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote  
Vote: Mark C.: \_\_\_\_\_; Steve M.: \_\_\_\_\_; Jim E.: \_\_\_\_\_

- Request a motion to accept the proposal for professional services from Laurel Highlands Structural Consulting, LLC for consulting and engineering services for the East Warren Road Bridge Replacement Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_. Call for vote.  
Vote: Mark C.: \_\_\_\_\_, Steve M.: \_\_\_\_\_, Jim E.: \_\_\_\_\_

### **Public Participation**

### **Adjournment**

- Request a motion to adjourn the meeting at \_\_\_\_\_pm  
Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.