

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
February 14, 2022**

REGULAR MONTHLY MEETING

BOARD AGENDA

Present at the meeting: Mark Cline; Steve Mascho; Laree Sue Behan

Call meeting to order

Welcome Mr. Jack Rae, PE; On behalf of the Tuna Valley Trail Association;
Pedestrian crossing along SR0346 at Marilla Reservoir.

Public Comments on Agenda Items Only

Ask the public if there are any comments on agenda items only

Minutes

- Request a motion to approve the minutes from the Reorganization and the regular monthly meeting held on January 3, 2022 as written and recorded.

Motion made by _____, seconded by _____ Call for vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C. _____

Approval for Invoices for Payment for January 2022

- Request a motion to accept invoices totaling **\$ 385,349.15** for January

1) General Fund - \$140,762.25	4) Liquid Fuel Fund - \$14,762.47
2) Garbage Fund - \$53,306.21	5) Roads & Bridges - \$1,088.90
3) Sewer Fund - \$168,947.96	6) Machinery Fund - \$6,481.36

Motion made by _____, seconded by _____ Call for vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C. _____

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, March 14, 2022 at 7:00 p.m.
- The Township office, Road Dept. and Garbage Dept. will be closed on Monday, February 21st for the President's Day Holiday

Reports of Officials and Committees

Zoning Officer Report
Code Enforcement Officer Report
Zoning Hearing Board
Planning Commission
Road Department Report
Police Department Report

Ordinances and Resolutions

- Request a motion to adopt **Resolution #2022-09** approving the authorized signatures and authorization of instructions; Northwest serves as the Trustees for the Defined Benefit Plans and management for all accounts for the Non-Uniform and Police defined pension benefit plans.

Motion made by _____, seconded by _____ Call for Vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

- Request a motion to adopt **Resolution #2022-10**; Exonerating Bradford Township Tax Collector, Carrie Stiles in the amount of \$1,640.00 for uncollected - \$1,360.00 and exonerated - \$280.00 2021 Per Capita Taxes; The Township will now proceed with collecting the unpaid amount of \$1,360.00 with Berkheimer.

Motion made by _____, seconded by _____ Call for Vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

- Request a motion to adopt **Resolution #2022-11** approving the revised 2021 Community Development Block Grant Program (CDBG) in the amount of \$102,016.00 for the financial assistance of Rehabilitation Program and Spot Demolition

Motion made by _____, seconded by _____ Call for Vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

- Request a motion to adopt **Resolution #2022-12** approving to redeem in full all outstanding Bonds, in the current principal amount of \$1,360,000.00; pay accrued interest to date of redemption and with related cost of redemption. Redemption shall be done on or about March 21, 2022

Motion made by _____, seconded by _____ Call for Vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

OLD BUSINESS

- Bradford Township will be receiving \$10,000.00 from the McKean County Act 13 Grant program / At-Risk Bridge Fund that was submitted in December 2021; these funds will be used for the East Warren Road Bridge project.

NEW BUSINESS

- Request a motion to sign and confirm the 2021 Audit Engagement of Procedures, Compliance and Responsibilities with the appointed auditing firm of Haines & Company, CPA

Motion made by _____, seconded by _____ Call for Vote
Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

- Request a motion to advertise for a part-time / as needed basis office clerk to fill-in when the billing clerk is on vacation; at a rate of \$11.00 per/hr.

Motion made by _____, seconded by _____ Call for Vote
 Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

- Discussion and Update on the status of Delinquent Garbage / Sewer Accounts

The Total amount of delinquent Garbage / Sewer accounts as of 12/31/2021 is **\$214,297.00**; This includes Municipal Liens that will be filed on nine (9) properties at the end of February in amount of \$22,719.00

- Request a motion from the Board to approve the SALDO plans for St. Bernards Cemetery Assoc. for a 3-Lot SD to the property along the West side of West Washington Street; All of these will be sold & combined with additional lots; plans were reviewed & recommended by the PC at their meeting held on Wednesday, February 9, 2022

Motion made by _____, seconded by _____ Call for Vote
 Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

- Discussion concerning the update for the use of the ARPA funds

The U.S. Dept. of the Treasury has released the final rule for the use of ARP funds which takes effect 4/1/2022, however, local government agencies may take advantage of the new rules immediately.

- 1) Total amount of funds received: \$ 239,849.50
- 2) Total funds spent: \$ 89,962.84
 (BTVFC, Gen Fund Reimbursed; PPE, account checks)
- 3) Funds committed: \$ 65,996.60 (Compact Excavator)
- 4) Remaining Funds: \$ 149,974.37 (includes interest)

The U.S. Dept. of the Treasury has released the final rule for the use of ARP funds which takes effect 4/1/2022, however, local government agencies may take advantage of the new rules immediately; Roads / Bridges expenses have been added to the list of uses.

- Request a Motion from the Board pertaining to the use ARPA funds for the Wagner Ave Sewer project; since there are changes in the final rules of uses; The BOS recommends to use the funds from the Sewer Money Market account instead of the ARPA funds for the Wagner sewer project.

Motion made by _____, seconded by _____ Call for Vote
 Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

Public Participation

Adjournment

- Request a motion to adjourn the meeting at _____pm
 Motion made by _____, seconded by _____