

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
August 8, 2022 @ 7:00pm**

**REGULAR MONTHLY MEETING**

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**BOARD AGENDA**

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Call meeting to order

**Public Comments on Agenda Items Only**

Ask the public if there are any comments on agenda items only

**Minutes**

- Request a motion to approve the minutes from the regular monthly meeting held on July 11<sup>th</sup> and the Work Session / General Business held on July 25<sup>th</sup> and as written and recorded.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C. \_\_\_\_\_

**Treasurer's Report for Invoices paid for July 2022**

- Request a motion to accept the Treasurer's Report for invoices totaling **\$194,709.99** for July 2022

- |                                |                                       |
|--------------------------------|---------------------------------------|
| 1) General Fund - \$109,551.00 | 4) Roads / Bridges Fund - \$24,589.80 |
| 2) Garbage Fund - \$40,038.48  | 5) Machinery Fund - \$3,497.08        |
| 3) Sewer Fund - \$15,657.74    | 6) Liquid Fuels Fund - \$1,375.89     |

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C. \_\_\_\_\_

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on Monday, September 12, 2022 at 7:00 p.m.
- The Board of Supervisors meeting for October will be held on the regular scheduled day of the month; October 10<sup>th</sup> at 7:00pm

**Reports of Officials and Committees**

Zoning Officer Report  
Code Enforcement Officer Report  
Zoning Hearing Board  
Planning Commission  
Road Department Report  
Police Department Report

**Ordinances and Resolutions**

- Request a motion to adopt **Resolution #2022-18**; officially providing a 911 address for 371 Minard Run Road as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following will be the new address:

**44 CLUB VIEW DRIVE**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion to adopt **Resolution #2022-19** – approving the proposed development of a parcel of land identified as 1052 West Corydon Street, Bradford, PA; for the described Sewage Facilities Planning Module as stated and written.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

**NEW BUSINESS**

- Request a motion to accept the Agreement with KNA Inspections, LLC; the new UCC Code Enforcement Agency, owner Michael Cleveland; As per Act 45 of 1999 that is required by the State of PA as stated and written.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion to accept the Sales Agreement / Confirmation with Engie Resources, LLC for the fixed rate range of 6.67 – 7.64 ccf for Township’s street lighting accounts.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion to accept the Sales Agreement as written from Tim’s Plumbing, Heating & Cooling, Inc. for the installation of three (3) testable backflow assemblies and three (3) thermo-expansion tanks for the quoted price of \$5,188.00; these are for the Road Dept., Garbage Dept. and Township Office buildings and are required by the Bradford Water Authority.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion to accept, authorize and sign the ten (10) year Cable Franchise Agreement from Cogeco US Penn, LLC, d/b/a Breezeline formerly known as Atlantic Broadband as written, stated and authorized in the Township’s Ordinance 2012-12-02

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion for authorization to distribute the rebate funds from the Health Insurance Surplus Claims to Township employees by August 31<sup>st</sup>

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to approve and sign the Notice of Completion and Approval for the Final Pay Request #1 in the amount of \$ 18,143.21 to Lycoming Supply, Inc. for the East Warren Road Bridge Demo Project; the Township received a \$500.00 credit off the original bid amount for work done by the Road Crew laborers.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to accept Agreement #1 as stated and written for ETA, Inc. for Construction Stakeout Plans for a total cost of \$2,000.00 for the finalized, completed and to be submitted by 8/10/2022 to the Township and Laurel Highlands Structure for the East Warren Road Bridge Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to accept Agreement #2 as stated and written for ETA, Inc. for Substructure Calculations and Plans; Bidding & Procurement Services; Construction Site Meetings for a total cost of \$41,000.00 for the finalized, completed and to be submitted by 8/24/22 to the Township and Laurel Highlands Structure for the East Warren Road Bridge Project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to approve and authorize Pay Request #1 in the amount of \$2,000.00 to ETA, Inc. for the finalization of the Construction Stakeout Plans for the East Warren Road Bridge project; payment to be sent after 8/10/22

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to approve and authorize Pay Request #2 in the amount of \$30,000.00 to ETA, Inc. for the finalization of the Substructure Calculations and Plans; Bidding & Procurement Services; Construction Site Meetings for the East Warren Road Bridge Project; Payment to be sent after 8/24/22

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to approve and authorize Pay Request #1 in the amount of \$44,693.48 to Bob Cummins Construction Company for stored shoring materials for the East Warren Road Bridge project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion to accept the estimated quote from Land Services Group to conduct the Construction Stakeout for the East Warren Road Bridge Project at a cost of no more than \$12,000.00

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to advertise to receive sealed bids for the Pouring, Rebar and finishing of the Concrete Decking of the East Warren Road Bridge.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

#### Open Sealed Bids for the Limestone Aggregates material

- Request a Motion to accept the bid from \_\_\_\_\_ for the amount of \$ \_\_\_\_\_ for Limestone aggregates material for the East Warren Road Bridge project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

#### Bids received from the MunicibiD Website for the 2013 Dodge Charger

- Request a Motion to accept the bid from \_\_\_\_\_ for the amount of \$ \_\_\_\_\_ for Limestone aggregates material for the East Warren Road Bridge project.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

### **Public Participation**

### **Adjournment**

- Request a motion to adjourn the meeting at \_\_\_\_\_pm

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_