

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
November 20, 2023**

REGULAR MONTHLY MEETING

AGENDA

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho, Tony Alfieri

Call Meeting to Order

Public Comments on Agenda Items Only

Ask the public if there are any comments on agenda items only

Minutes

- Request a motion to approve the minutes from the regular monthly meeting held on Monday, October 9th as written and recorded.

Invoices for Approval of Payment for October / November 2023

- Request a motion to accept invoices totaling **\$286,126.42** for Oct/Nov
 - 1) General Fund - \$112,034.32
 - 2) Garbage Fund - \$72,163.40
 - 3) Sewer Fund - \$29,364.24
 - 4) Machinery Fund - \$24,137.33
 - 4) Roads & Bridges Fund - \$415.23
 - 5) ARPA Fund - \$20,135.45
 - 6) Liquid Fuels Fund - \$27,876.45

East Warren Road Bridge Expenses total as of Nov 20th - \$918,595.67

Correspondence / Communications

- The regular monthly meeting of the Board of Supervisors for December will be held on Monday, December 11, 2023 at 7:00 p.m.
- The Township office will be closed for the Thanksgiving Holiday on Thursday, November 23rd thru Monday, November 27th.
- The Township Road Dept. will be closed on Thursday, November 23rd thru Tuesday, November 28th; Garbage Dept. will be closed on Thursday, November 23rd and Monday, November 27th

Reports of Officials and Committees

Zoning Officer Report
Code Enforcement Officer Report
Zoning Hearing Board
Planning Commission
Road Department Report
Police Department Report

Ordinances and Resolutions

- Request a motion to adopt **Resolution #2023-31**; officially updating and providing 911 addresses as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following addresses will be changed as stated:
 - 40 Susquehanna Loop Rd will be known as: **39 Susquehanna Loop Rd**
 - 44 Susquehanna Loop Rd will be known as: **43 Susquehanna Loop Rd**
 - 48 Susquehanna Loop Rd will be known as: **51B Susquehanna Loop Rd**
 - 47 Susquehanna Loop Rd will be known as: **51A Susquehanna Loop Rd**
- Request a motion to adopt **Resolution #2023-32** – updating the Garbage and Sewer Schedule of Fees for 2024; which hereby states there is no increase for the monthly Sewer Rate; An increase of the monthly Garbage fees from \$18.00 to \$20.00; no increase for dumpster rentals fees
- Request a motion to adopt **Resolution #2023-33** authorizing the BOS to officially submit and request grant funds in the amount of \$475,000.00 from the DCED LSA (Local Shared Account) for a new police building.

New Business

- Request a motion to advertise with the intent to adopt a resolution in January 2024 to appoint Haines & Company, CPA firm to conduct the 2023 audit.
- Request a motion to advertise the proposed 2024 budget for public review for twenty (20) days prior to adoption at the BOS meeting on December 11, 2023; the following are proposed for the 2024 budget:

- 1) No property tax increases for 2024
- 2) An increase of fees for Road Hauling permits from \$15.00 to \$25.00
- 3) An increase for Road Inspection (for hauling) from \$40.00 to \$50.00
- 4) No rate increases for Sewer rates for 2024
- 5) An increase for the monthly Garbage rate from \$18.00 to \$20.00 (\$2.00)
- 6) An increase of for the Annual Clean-up for trucks/trailers from \$25.00 to \$30.00

Increases of garbage rates & annual clean-up are due to the raising costs from Casella's of dumping fees over the past several years.

- Request a motion to accept the proposal from E & M Engineering to process the Chapter 94 report for the EDU calculations for 2024 at a cost of \$2,800.00
- Request a Motion from the Board to hire John Hartman as a P/T Police Officer for Bradford Township with an effective date of 10/26/2023
- Request a Motion from the Board to appoint Timothy Gigliotti as the Police Lieutenant for Bradford Township at the Lieutenant's wage rate of \$33.20/hr. with an effective 11/2/2023
- Request a Motion from the Board to appoint Timothy Gigliotti as the Computer Administrator and Matthew as the Car Camera Systems Officer (replaces the UCR Officer) for the Police dept.; both will receive the compensation stated in the Police Contract; these appointments are effective 11/2/2023

- Request a motion to purchase the 2022 Road Widener machine from Cleveland Brothers at the quoted price of \$47,390.00; which is less all of the rental cost (100%) the Township paid of \$8,610.00
- Request a Motion to **ACCEPT** OR **DENY** any of the following bids received by McKean County Tax Claim Bureau for the Repository sale of a property located at 848 South Ave.

- 1) MZ Property Holdings, LLC..... \$1,000.00
- 2) Zachary DiFonzo \$1,500.00
- 3) Shawn Hutchings, Jr & Chris Stratton ...\$2,000.00

- Request a Motion to **ACCEPT** OR **DENY** the bid received by McKean County Tax Claim Bureau for the Repository sale of a property located at 56 Susquehanna Road from:

- 1) Beach Street Investors, Maywood, NJ..... \$1,000.00

- Request a motion from the Board to approve the SALDO plans for Christopher and Kellie Cannon to subdivide their property by "Lot #1" containing 1 acre to be conveyed to Shawn Cannon, and retain the remainder 34.05 acres of the property as "Lot #2"; tax parcel #17-001-112; these plans were reviewed & recommended by the PC at their meeting held on Tuesday, 11/14/2023

Public Participation

Adjournment

- Request a motion to adjourn the meeting at _____pm