

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
September 11, 2023**

283

**REGULAR MONTHLY MEETING**

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**MEETING MINUTES**

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho, Tony Alfieri

Meeting was called to order by Mark Cline, Chairman

**Public Comments on Agenda Items Only**

Dave Geitner asked questions about the East Warren bridge and Sewer projects

**Minutes**

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on Monday, August 14<sup>th</sup> as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Invoices for Approval of Payment for August 2023**

- Motion was made by Laree Sue to accept invoices totaling **\$215,637.93** for August 2023

- |                               |                                    |
|-------------------------------|------------------------------------|
| 1) General Fund - \$92,647.38 | 4) Roads & Bridges Fund - \$150.00 |
| 2) Garbage Fund - \$43,168.66 | 5) ARPA Fund - \$41,584.53         |
| 3) Sewer Fund - \$13,151.88   | 6) Liquid Fuels Fund - \$24,601.54 |
| 4) Machinery Fund - \$333.94  |                                    |

East Warren Road Bridge Expenses total as of Sept. 11<sup>th</sup> - \$919,831.67

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on Monday, October 9, 2023 at 7:00 p.m.

**Reports of Officials and Committees**

Zoning Officer Report – No Report  
Code Enforcement Officer Report – No Report  
Zoning Hearing Board – No Report  
Planning Commission – No Report  
Road Department Report – Mark read the Road Foreman's report for July & August  
Police Department Report – 165 calls, 2 MVA, 34 hrs. Traffic Enforcement; YMCA Corp. challenge will be 9/21 at Callahan Park; Tuna Valley Trek will be 10/7 at Marilla

- Motion was made by Laree Sue to adopt **Resolution #2023-17** for Destruction of Records according to the Municipal Records Manual of schedules and procedures. The disposition of the public records attached and referred to as "Attachment A".

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**OLD BUSINESS**

- Update on Delinquent Garbage / Sewer Accounts  
The Total amount of delinquent Garbage / Sewer accounts as of 08/31/2023 is \$129,380.58; Accounts have been notified of delinquent status; some accounts have set up auto-payments; water shut-offs notices have been sent

**New Business**

- Motion was made by Laree Sue for certifying the 2024 MMO Obligations for both the Police and Non-Uniform Pension Plans as presented by Definiti-LLC Pension Company; obligations of funds will be included in the 2024 budget.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept and sign the Certificate of Substantial Completion from Laurel Highlands Structural Consulting, LLC for the professional services of construction of the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Mark Cline  
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

Bids were opened for the Garbage Bldg. Roof Replacement; Received the following bids:

Dream Builders Plus, Inc. ---- \$31,625.40  
Hurd's Construction ----- \$39,584.00

- Motion was made by Laree Sue to accept the bid from **Dream Builders Plus** for the replacement of the roof on the Garbage Dept. building in the amount of \$31,325.40; this project will be done & completed in 2024

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bids were opened for the Sewer Line replacement project on Rte. 219; Bids were received from the following:

- 1) Konzel Construction Co., Inc. -- \$55,240.00
- 2) Mortimer's Excavating, Inc. ---- \$57,228.00
- 3) Chivers Construction Co., Inc. - \$47,317.00
- 4) Bob Cummins Construction ---- \$56,030.00

- 2025
- Motion was made by Laree Sue to accept the bid from **Chivers Construction** for the Sewer Line replacement project along Rte. 219 near Dollar General for the amount of \$47,317.00; bid acceptance is contingent on the review of the bid documents by Bankson Engineering, Sewer Project engineers.

Motion made by Laree Sue Behan, seconded by Mark Cline  
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

**Public Participation**

Dave Geitner asked questions about two (2) garbage trucks being in the same area and garbage routes


Marcie Schellhammer asked questions about the hiring of a F/T Police officer


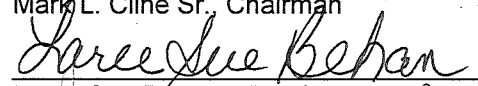
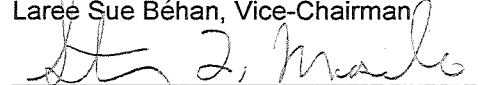
**Adjournment**

- Motion was made by Laree Sue to adjourn the meeting at 7:18 pm

Motion made by Laree Sue Behan, seconded by Mark Cline  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Bradford Township Board of Supervisors**

  
Susan K. Gibiser, Secretary/Treasurer

  
Mark L. Cline Sr., Chairman  
  
Laree Sue Behan, Vice-Chairman  
  
Steven L. Mascho, Supervisor