

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS**

279

August 14, 2023

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho, Tony Alfieri

Meeting was called to order by Mark Cline, Chairman
Pledge of Allegiance / A Moment of Silence was held in Honor of Lt. Jeffrey Shade
Vice-Chairman, Laree Sue Behan read a poem in honor of Lt. Jeffrey Shade

Public Comments on Agenda Items Only

Mandy Colosimo asked several questions concerning the East Warren Road Bridge expenses; asked questions concerning the cost of the new garbage truck

Minutes

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on Monday, July 10th and Work Session / General Business meeting held on Monday, July 24th as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Invoices for Approval of Payment for July 2023

- Motion was made by Laree Sue to accept invoices totaling **\$250,125.74** for July 2023

- | | |
|--------------------------------|---------------------------------------|
| 1) General Fund - \$124,695.49 | 4) Roads & Bridges Fund - \$12,373.02 |
| 2) Garbage Fund - \$65,802.94 | 5) ARPA Fund - \$16,428.93 |
| 3) Sewer Fund - \$21,240.09 | 6) Liquid Fuels Fund - \$3,634.31 |
| 4) Machinery Fund - \$5,950.96 | |

East Warren Road Bridge Expenses total as of August 14th - \$919,681.67

Funds received from selling the Loader in the amount of \$15,100.00 were deposited into Sewer Fund; funds cannot be deposited to the ARPA fund.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: **Steve M.: Yes; No for EW Bridge expenses;**
Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, September 11, 2023 at 7:00 p.m.
- The Township Office, Road, Sewer and Garbage depts. will be closed on Monday, September 4th for the Labor Day Holiday; Garbage picked up for Monday will be Tuesday, September 5th.
- There will be an Electronic Recycling Event hosted by McKean County on Saturday, September 16th from 9:00am to 1:00pm located in Duke Center

Reports of Officials and Committees

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Zoning Officer Report – 8 calls, 1 complaint, 1 violation, 6 permits, 2 citations
Code Enforcement Officer Report – 7 sale inspections, several calls for information
Zoning Hearing Board – No Report
Planning Commission – No Report
Road Department Report – No Report; Mark stated the Road crew has been working on High Street Road paving project
Police Department Report – 204 calls, 4 MVA; Chief Shipman stated that school will be starting on 8/23 and to be aware of the school buses and students

Ordinances and Resolutions

- Motion was made by Laree Sue to adopt **Resolution #2023-21**; amending Chapter 27 – Zoning Ordinance for Residential Districts which adds new Sections and deletes Sections as written and stated pertaining to Short Term Rentals within the Township

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

New Business

- Motion was made by Laree Sue to accept the Liquid Fuel Tax Financial Audit for 2018 - 2021 as stated and written from the Commonwealth of PA Dept. of Auditor's General office.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept the quote in the amount of \$2,107.20 submitted by Steve White Electric for replacing the non-working ceiling fans in the Road Dept. building; Quotes are as follows:

- 1) Replace ceiling fans, new speed controls - \$1,530.00
- 2) Replace ceiling fans with new more efficient fans, new speed controls - \$2,107.20

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue authorizing to order the new garbage packer from Total Equipment Solutions for the price of \$111,176.00 since the packer was pre-ordered in 2022 and not able to cancel the order; the order with A & H Equipment was canceled; new cost of truck / packer is \$274,590.88; which is less total cost of \$3,819.00

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to accept sealed bids for the replacement of the roof on the Garbage Dept. building; bids will be opened at the September meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to accept sealed bids for the Sewer Line replacement project along Rte. 219 near Dollar General; bids will be opened at the September meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to change the job title (temporary) of Officer Anthony Lama; who currently is a P/T Police Officer to Temporary F/T Police officer in order to fill the F/T vacant shifts; the rate of pay will be \$31.61 with a retro effective date as of August 4, 2023.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept the winning bid of **\$1,500.00** for the 30 ea. Dura Blocks as advertised on MunicBid website.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

Open Bids for the 2023 Line Painting of Township Roads

1) Williams and Willman Line Painting, Inc. - \$17,772.48

- Motion to accept the bid from Williams & Willman Line Painting, Inc. in the amount of \$17,772.48 for the 2023 Line Painting of various Township Roads as stated in the bid contract.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add to the Agenda: "**Motion to Advertise to accept applications / resumes for a Full-time and Part-time Police officers for the Township**"

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to accept applications / resumes for a Full-time and Part-time Police officer for the Township.

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add to the Agenda: "**Motion to close the Sewer Money Market account at Northwest Bank due to lack of use / fees being applied to the account**"

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to close the Sewer Money Market account at Northwest Bank due to lack of use and fees being applied to the account.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add to the Agenda: "**Motion to Accept the System User Agreement for the new radios for the Police Dept. between County of McKean and Bradford Township as stated and written**"

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to Accept the System User Agreement for the new radios for the Police Dept. between County of McKean and Bradford Township as stated and written.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Dave Geitner asked would the cost for line painting be lower if all the Townships got together to do their road line painting at the same time; the BOS stated its a possibility, will contact other Townships in the future.


Mandy Colosimo asked if the East Warren Road bridge inspection has been received by the Township; Susan Gibiser, Township Secretary stated "no, it has not"; asked questions concerning the road repairs to High Street.

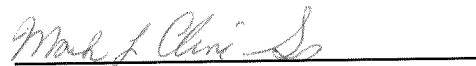
Adjournment


- Motion was made by Laree Sue to adjourn the meeting at 7:28 pm

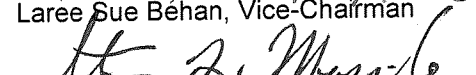
Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors


Susan K. Gibiser, Secretary/Treasurer


Mark L. Cline Sr., Chairman


Laree Sue Behan, Vice-Chairman


Steven L. Mascho, Supervisor